



CITY OF SAN BRUNO

Community Services Department

MEETING MINUTES

Parks and Recreation Commission

February 21, 2018

1. **Call to Order/Roll Call:** Chair Palmer called the meeting of the Parks and Recreation Commission to order at 6:30 p.m. Commissioners Present: Chair Palmer, Vice Chair Gonzales, Greenberg, Melendrez, and Zamattia. Commissioners Excused: Nigel. Staff: Burns, Brewer, Venezia, and Aker.
2. **PLEDGE OF ALLEGIANCE:** Director Burns led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **APPROVAL OF MINUTES:** Moved to March agenda.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** None.
7. **CONDUCT OF BUSINESS:**
 - a. Receive Oral Report on the Development of the Conceptual Design for the New Recreation and Aquatics Center – Representatives from the architectural firm, Group 4, introduced themselves and presented on the development of the conceptual design for the new recreation and aquatics center. They also told the Commission their plans for community outreach over the next few months and the Commission's role in that.
 - b. Revised Signage in Conjunction with Changes to the Municipal Code Allowing Dogs in Specified City Parks – Supervisor Venezia told the Commission that due to the change in the Municipal Code by the City Council regarding dogs in parks, staff would be replacing the existing parks signs and wanted the Commission's input on the new signs.

Commissioner Greenberg asked why staff removed the Police Department's business line from the signs and Director Burns replied that it was her decision to add the main line to the Community Services' office and the Police Department should only be contacted in urgent matters through the emergency number.
8. **UNFINISHED BUSINESS:**
9. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:** **Commissioner Greenberg** asked staff if the trees removed around Bayhill had a tree removal permit

and if they would be replaced. Director Burns replied that the Bayhill area was currently undergoing a big landscape design update and that tree removal permits had been approved. She added that the requester would be following the tree replacement guidelines that come along with the tree permit. **Commissioner Greenberg** added that South San Francisco's Parks and Recreation Commission meets every third Tuesday of the month and suggested that some of the Commissioner's attend their meetings to have a broader knowledge of how other Commissions work. **Commissioner Greenberg** also said that she visited Herman Park and provided her observations to the Commission and staff.

Vice Chair Gonzales told the Commission that the Rotary Club of San Bruno and the Lions Club nominated Carolyn Livengood for the Extraordinary Service Recognition Award and City Council will vote on it and present it at their meeting on February 27, 2018. She added that she toured Grundy Park and provided her observations to the Commission and staff. She also told the Commission that the San Bruno Seagulls had adopted Lara Field.

Chair Palmer wanted to recognize Director Burns for her work on the Parks and Recreation Commission and thanked her for her efforts on behalf of the Parks and Recreation Commission and wished her well in her retirement.

10. **ITEMS FROM STAFF:** None.

11. **ADJOURNMENT:** With no other business to be conducted, **Chair Palmer** adjourned the meeting at 7:55 p.m.